



## NOMINATION FORM FOR NON-LOCAL FELLOW

Please refer to the "PROCEDURAL GUIDE" on pages 2-3 prior to filling out this Application Form.

To The Hong Kong Academy of Nursing and Midwifery (HKANM)  
From Academy College: \_\_\_\_\_  
Name of Applicant: \_\_\_\_\_

College  
Logo

We have checked the applicant's required documents and information and hereby supported his / her application to be a Non-local Fellow of the HKANM with the following evidence:

The applicant has:

1. a valid nurse/ midwife registration certification issued by: (certifying body) \_\_\_\_\_, AND
2. accumulated 15 years of clinical experience in related specialty, and among the 15 years, 7 years were in the named specialty (as reflected in the fellow title of the application), including the most recent 5 years, AND
3. possessed a higher academic qualification in the related specialty, AND
4. possessed a higher clinical qualification/accredited training in related specialty, AND
5. obtained a recognized certification/ credentialling in the related specialty, please :in the appropriate box:
  - Played a leadership role of specialty-related activities with exceptional/ excellent achievement / contribution which exceed(s) current position/ job expectation.  
Name of activities \_\_\_\_\_
  - Being invited as council member or office bearer of nursing professional bodies locally or internationally  
Name of activities \_\_\_\_\_
  - Demonstrated contributions in nursing practice and service development, such as making major quality improvement, leading evidence base practice, translating research findings into practice, actualizing service transformation or innovative nursing practice etc. \_  
Name of activities \_\_\_\_\_
  - Other (Please specify)  
Name of activities \_\_\_\_\_

### Application vetted by

Name \_\_\_\_\_ Position \_\_\_\_\_  
Name \_\_\_\_\_ Position \_\_\_\_\_

### Fellowship Recommended by

Name \_\_\_\_\_,  
President, \_\_\_\_\_ (Name of the Academy College)  
Date: \_\_\_\_\_



## PROCEDURAL GUIDE

### Nominating Non-local (Grandfather/Grandmother) Fellow

#### **Non-local (Grandfather/Grandmother) Fellowship Program**

The Academy of Nursing & Midwifery (HKANM) was incorporated the 6th day of October 2011 with 14 Academy Colleges. A new category of non-local fellowship for the HKANM is established in 2024 to enhance global collegiality,

#### **Eligible Criteria**

**Grandfather/Grandmother Non-local Fellow** is a registered nurse / registered midwife trained outside Hong Kong and is registered in his/her country/jurisdiction of practice with **over 15 years in specialized practice** and has successfully approved by the HKANM within 2 years of the establishment of the new category of non-local Fellow Membership (i.e. on or before 28 February 2026). Among these 15 years of specialty-related experience, 7 years must be in the named specialty (as reflected in the Fellow title in application), including the most recent and current 5 years; and has demonstrated significant contribution to specialty service development which must be reflected by substantiated impact or evidenced outcomes. Moreover, in the opinion of the Council, the conduct of his / her practice is consistently good throughout such years and at present.

#### **Nomination Requirements**

1. The applicant shall then be nominated by at least one an Institutional Member (the Academy College of HKANM).
2. The nominator College should ensure that the form is accurately completed and substantiating documents are attached before sending to the Registration and Membership Committee (R&MC). Applications must be vetted by TWO Fellows in good standing with the Academy College.
3. The application shall be checked by the R&MC to assess its eligibility basing on the criteria to become a non-local fellow.
4. The completed summary report of the nomination shall be submitted by the R&MC to the Council for endorsement of fellow membership.



## **Guidance Notes on the Inclusion of Contribution**

Examples of areas considered as **significant contributions** to nursing profession (the list is not exhaustive):

### **A. In leadership position of specialty-related activities**

e.g. in-charge of service or project, or leaders of clinical teams.

- *Project team leader (routine, job-related functions are not counted)*
- *Department manager (shift or unit in-charge, day-to-day functions are not counted)*

### **B. Invited member in local, national and/or international initiatives** e.g. Council Member; invited member of conference/ seminar Organizing Committee or invited panel member of professional bodies.

- *Members of the Council or Executive Committee (not counting ordinary member) of professional bodies (not counting hospital/ departmental committees).*
- *Local initiatives are pegged at cross departments/ hospitals/ corporate levels. Speakers/ organizers/ coordinator/ facilitator of in-service programs are not counted.*

### **C. Demonstrated contributions in nursing practice and service development** e.g. being a specialty mentor, speaker, facilitator, moderator, coordinator or organizer in specialty care related training and development programs; or paper submission on innovative nursing practice.

- i. *Mentors for specialty trainees (including midwifery)*
- ii. *Clinical instructor/ assessors for undergraduate students (for >1 university/tertiary education institution)*
- iii. *Speakers/ course coordinators / visiting lecturers for PRCC programs*
- iv. *Presentation at conferences (including both oral and poster presentation)*

## **Minimum Level of Contribution** (accepted by R&MC)

- A. For recognition to be grandfather fellow of the specialty, the minimum significant contribution was that the applicant must possess at least 2 of the 4 areas (Section IV A/B/C/D). If only one area is involved, there should be at least 2 projects / programs / activities in that specific area.
- B. Some examples illustrating activities / project not considered as significant contributions:
  - WTO / Olympics or Paralympics stand-by / overseas stand-by duties;
  - Training activities for OSH / Infection Control; Nursing Audit; Fire Drill; Disaster Drills within own ward / department;
  - All job-related activities at ward / department;
  - Link Nurse/ Unit Representative to project / program;
  - Extra duties with Special Honorarium.